



Reverend Emeritus Professor John Paver Memorial Fund

John Paver was passionate about Clinical Pastoral Education (CPE) as a means of personal and professional formation for ministry. Originally ordained as a Churches of Christ minister in 1965, John was received by transfer to the Uniting Church in 1995. John founded both the Peter MacCallum Cancer Centre and Heidelberg Repatriation Hospital CPE Centres. He was appointed Director of Pastoral Care and CPE at Heidelberg Repatriation Hospital in 1990. At this time John was also the Director of Ministry Studies at the Melbourne College of Divinity. In 1993 John was appointed Professor of Ministry with the Uniting Church Theological Hall. He pioneered the development of the Supervised Urban Ministry Program. He founded the Victorian Association for Theological Field Education (for more details see the *Memorial Minute* at www.asacpev.org.au).

This Memorial Fund, established by the then Association for Supervised Pastoral Education in Australia Incorporated (ASPEA Inc.), is to encourage people wanting to complete a unit of CPE within a Victorian CPE Centre. This encouragement will come in the form of an amount of funding provided according to the merits of each case. Applicants must have already successfully completed a Level 1 CPE Unit.

The CPE Centre at Peter MacCallum Cancer Centre will provide one place within its Centre every four years reflecting the significant ministry and educational contribution John made at this Centre. Three further places, funded from the John Paver Memorial Fund, will enable participation in a CPE unit conducted in another CPE Centre within Victoria.

These partially funded CPE positions will be offered on rotation as follows:

- Year 1 Peter MacCallum Cancer Centre;
- Year 2 John Paver Fund;
- Year 3 John Paver Fund;
- Year 4 John Paver Fund

At any time Peter MacCallum Cancer Centre or another CPE Centre may provide additional scholarships for CPE positions under the auspices of the John Paver Memorial Fund. These positions will follow the same application process. Applicants are asked to see the Centre Director of the CPE Centre to which they are applying for a CPE Unit for further details.

Further information for Applicants provided by Centre Director as follows:

Applications

Applicants need to provide the following information:

- Reasons for requesting the funded position to complete a unit of CPE;
- Any other financial assistance must be declared
- Information about previous experience and training including CPE Unit(s) completed and any other within ministry settings;
- Congruence of applicant's ministry aspirations with the vision of John Paver;
- Expected enhancement and benefits gained from applicant's ministry practice through completing a CPE unit;
- Centre name, CPE unit fees and dates of the program for which an application has been submitted;
- A letter of support from the Centre Director receiving application for CPE Unit participation.

Process of Application

- Applications shall be forwarded to the President of ASACPEV Inc.
- All applications must be received within two weeks of receiving a letter of offer for the CPE program
- Upon receipt of an offer of a place within the CPE unit, the application will be considered by the ASACPEV Inc. President, Chair of ASACPEV Inc. Registration & Certification Committee and the applicant's Centre Director.
- If application is successful, the Centre Director will be advised by receipt of letter from ASACPEV President, with a copy to ASACPEV Treasurer, to enable approved payment to be made. The letter will include the name and address of the applicant, the reimbursement value and process of reimbursement. If the applicant has been unsuccessful, then the Centre Director will be notified by phone or email.

On completion of the CPE Unit the applicant is required to present a written report to the President of ASACPEV Inc. regarding his or her CPE experience.

Memorandum of Understanding

John Paver Memorial Trust, established by the then Association for Supervised Pastoral Education in Australia Incorporated (ASPEA Inc.)

It is understood and agreed that at least two scholarships for an amount of funding towards CPE positions per annum will be made available within either the CPE Centre at Peter MacCallum Cancer Centre or another CPE Centre within Victoria funded by the John Paver Memorial Fund. This arrangement is subject to revision should there be a change within the Peter MacCallum Cancer Centre or any other changes. This revision would be negotiated by the ASACPEV Inc. Executive Committee.

All applications are to be submitted to the ASACPEV Inc. President. The final decision regarding the successful applicant will be determined in consultation with the President of ASACPEV Inc., the Chair of ASACPEV Inc. Registration and Certification Committee, and the applicant's Centre Director. (In the event that the ASACPEV Inc. President or the Chair of the Registration and Certification Committee is also the CPE Centre Director then the past President or Chairperson, or a person delegated by either the Executive or Registration and Certification Committee, will be a third member of this consultation group.)

President:

Association for Supervised and Clinical Pastoral Education in Victoria Inc.

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Director CPE Centre:

Peter MacCallum Cancer Centre.....

Chairperson:

Registration and Certification Committee.....

Date:.....